

GP payments and pensions update – February 2018

This bulletin has been emailed to the main contact we hold at your practice only. Please share with colleagues in your practice, including your practitioners.

This bulletin contains updates on:

[End of year pension administration reminder](#)

[Performer list changes – pension adjustments](#)

[Direct Enhanced Services claims](#)

[Reimbursements of salaries, expenses and trainer grants for GP trainees](#)

IMPORTANT INFORMATION - End of year pension administration

There are now **two weeks** until the deadlines for submitting annual pension forms.

The deadline for **practitioners** to submit their Annual Certificates or Self-Assessment forms is **28th February 2018**

The deadline for **GP practices** to submit their Estimate of GP (and non-GP) Providers NHS Pensionable Profits/ Pay form to PCSE is **1 March 2018**.

You can download a pensions administrations timeline [here](#).

For further information and guidance on submitting forms, please click [here](#).

Performer list changes – pension adjustments

Following an approved change to a performer's status or circumstance, PCSE will then make any necessary pension adjustments for the leaving and joining practices.

In order to speed up the processing of pension adjustments, NHS England has confirmed that PCSE will no longer need to contact practices to determine if there have been any salary changes, and we should use the latest salary we hold, or the national average if we do not hold one.

If a performer at your practice has had a salary change, please let us know by updating your [practice annual estimate](#). You can submit this [online](#) and any further adjustments will be made when this is processed. Alternatively, you can wait until the annual documentation is due, and submit the actual earnings via a Type 1 / 2 annual earnings form.

Submitting Direct Enhanced Services claims via Open Exeter – change from 1 April

Practices in the Yorkshire, Greater Manchester and Lancashire areas currently submit claims for Financial Job DESE (Direct Enhanced Services) via Open Exeter.

NHS England has confirmed that from 1 April 2018, practices in these areas should no longer claim these payments through Open Exeter. Practices in these areas should contact their NHS England local team or delegated CCG to confirm how these claims should be processed from April. If you require any guidance or support with this, please speak with your NHS local area team.

Reimbursements of salaries, expenses and trainer grants for GP trainees

PCSE is responsible for the reimbursements of salaries, expenses and trainer grants for GP trainees in non-lead employer areas only i.e. Yorkshire & Humber, Thames Valley and Wessex.

Please see the [guidance](#) available for practices in non-lead employer areas on the process to follow for trainee reimbursements.

Practices in non-lead employer areas who have submitted the relevant forms for the February 2018 intake of GP trainees can be reimbursed once PCSE receives the approved list from Health Education England of trainees and their associated practice.

Contacting PCSE

To make it simpler for practices to know who to contact in PCSE for what, an enquiry form is available on the PCSE website: <https://pcse.england.nhs.uk/contact-us/>.

Best Wishes

Primary Care Support England