**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

**Dudley LMC**

**c/o Atlantic House**

**Chairman Dr. Harcharan Singh Sahni Dudley Rd**

**Lye Secretary Dr. Tim Horsburgh Stourbridge**

**Treasurer Dr. Vipin Mittal W. Midlands**

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**Dudley LMC website** – **www. dudleylmc.org**

**Minutes 04/11/11**

**PRESENT**: Dr Singh Sahni (Chairman), Dr T. Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Blackman, Dr Bhardwaj, Dr Kanhaiya, Dr Prashara, Dr Suleman, Ms Shanahan (PCT), Ms Jacqui Jones, (Practice Manager Rep).

1. **APOLOGIES**

Apologies have been received from Dr Cartwright, Dr Nancarrow Dr Sinha and Dr Mafouz.

1. **CONFIRMATION OF MINUTES** – The minutes of the meeting held on the 07/10/11 were confirmed and signed as correct.

**3. MATTERS ARISING**

**3.1** Champix – Dudley Stop Smoking Services use Champix as a stop smoking aid. Paperwork is completed as per protocol, which is then taken by the patient to their GP or selected pharmacy that has completed training as per a patient group directive.

**Action:** Mandy Shanahan to ensure that GPs are updated as to a patient’s smoking status at the end of treatment programme.

**3.2** Serious Untoward Incidents – Incident reporting can be done online and escalated to the PCT. A template to assist practitioners is currently being developed.

**Action:** Dr Horsburgh to provide update at next LMC meeting.

**3.3** Improvement Grants – Premises improvement grant monies are used to ensure that GPs are operating out of premises of a certain standard. SSDP will be writing to practices asking for details of any development plans which practices may have in the pipeline, this will assist with allocating funds.

**Action:** Dr Horsburgh to liaise with Julie Gunning, Head of Infrastructure and Planning regarding the allocation of funds for smaller items.

**3.4** Flu Pharmacy LES - The issue was raisedof LMC members differing in opinion as to whether the LMC supports the flu pharmacy LES. To clarify, the pilot scheme has been approved by PEC as a means of improving the uptake of flu vaccination in the Dudley borough, although objections to the project were raised. This resulted in a reduction in the number of pilot sites from 10 to 5 and an increase in the fee paid to the GP to 50% of the normal fee. The target group for vaccination is patients within the eligible group who have not made plans for vaccination in Primary Care. The LMC supports this pilot scheme as it represents the most balanced decision.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

**4.1** LMC Practice Manager Rep – Tina Ranson has stepped down, Jacqui Jones from Keelinge House was welcomed as the new representative.

**4.2** Zero tolerance to aggressive patients – Dr Johnson’s practice had an incident with a verbally aggressive patient; the police were not interested in attending (seemingly only attending to violent assault) or issuing a crime number. In an email Sue Cooper (PCT) states that practices need to notify the PCT either through clinical governance or FH Services and then a panel meeting would be called to decide whether a patient should be excluded from mainstream primary care services. Mandy Shanahan reiterated that written warning needs to be given to a patient before removal from the list as per policy, and reminded members that staff conflict management training needs to be kept up to date.

**4.3** LARCS –The LES has been approved by the PEC and is awaiting approval by the Clinical Commissioning Group. The doubt was raised as to whether this would be a viable LES with the current number of practitioners qualified to provide the service. However, with additional training other doctors will be competent to deliver care once they gain a letter of competence.

**4.4** Administrative Fees – Dr Suleman raised the issue of Scottish Widows recently paying £50 instead of the £94 BMA approved fee for work as the responding paperwork was computer generated, although this still completely covered the matter in question. A solution would be not to do the work until the agreed payment has been received.

**Action:** Dr Horsburgh to find out how other areas deal with this problem.

**5. CONSORTIUM EXECUTIVE BOARD**

**5.1** GP Brief – See LMC website for details.

The LMC would like a representative on both the board and executive. It was acknowledged by LMC members that there is still some uncertainty as to how the structure of the CCG works; the LMC would like a diagram of CCG activities.

**Action:** Dr Horsburgh to look into this.

**6. CORRESPONDENCE FROM THE BMA & RCGP**

**6.1** Negotiating News for 16th and 29th October received, topics highlighted include the view of the Advisory Committee for Cervical Screening that it is the responsibility of gynaecologists for the follow up of women who require vault cytology not their GP.

The GPC’s Focus on Premises Costs Directions has been revised. The value of notional rent can be reviewed upwards or downwards depending on market conditions.

The continuing responsibility of GPs for ordering their vaccine for the flu vaccination programme for the winter of 2012/13was also mentioned.

**6.2** GPC Newsletter – Received; see LMC website for details.

**6.3** GP trainee skills – Get ahead: the essential GP Trainee skills day, 30/11/11, BMA House, London. For details email confunit@bma.org.uk.

The GP Trainee Subcommittee of the GPC would be interested in hearing from any GP trainees interested in filling the West Midlands post until summer 2012.

**6.4** NHS Pension Reform – Day of Action 30th November – Dr Horsburgh has sent out to practices FAQ.

**6.5** NHS Reforms – Dr Laurence Buckman has expressed concern over the manner in which some CCGs are being established and are operating.

**6.6** Private provision of Services to NHS patients – Please see LMC website on the November notice board for a document regarding which private procedures can be undertaken on NHS patients.

**6.7** LMC conference 2012 – Dr Sahni and Dr Horsburgh to attend.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS / BCLMC Group 7.1** “Nuts and Bolts” /LMC Negotiators Meeting - To be held on 10/11/1. Please let Dr Horsburgh know if attending for catering purposes.

**7.2** BMA letter to the profession – 2012-2013 contract agreement – Please see LMC website for details of the changes which the BMA feels are the best possible agreement that the negotiators could reach.

**8. CORRESPONDENCE FROM THE PCT, HOSPITAL TRUSTS & DH**

**8.1** Pharmacy application – None received.

**8.2** PEC – There has not been a recent meeting for Dr Suleman LMC Representation on PEC to feedback on.

**8.3** Prostap – This is the bulk buying of consumables through the PCT who will make approximately 2% of the discount and practices 16%.

**8.4** Specials Formulations – Dudley PCT spent over £800,000 on specials formulations during the financial year 2010-2011. On analysing prescribing of specials formulations the Medicines Management team believes that there is available a more cost effective licensed alternative in many cases. See LMC website for information.

**8.5** Minor Surgery LES – All GP practices in Dudley may provide the MS LES on the proviso they meet the service specifications standards. An up to date list of all practices and the services offered by the Centralised GP services has already been circulated.

**8.6** DM LES – GPs participating in this LES are expected to annually review patients who are under a consultant diabetiologist to assess the ongoing appropriateness of a specialist of a specialist intervention and to write to the Consultant to consider discharge if clinically appropriate. Care should be provided in the most appropriate setting for the patient.

**9. MISCELLANEOUS**

**9.1** Walsall LMC Newsletter received, main agenda items were: new medicines service, ECG in primary Care and tier 2 diabetes LES

**9.2** South Staffordshire LMC received, issues raised included 24 hour BP machines and electronic prescription service.

**9.3** Public Health: engaging with primary healthcare professionals – Local authorities will be taking on new responsibilities for improving the health of the local population and will be working with CCGs.

**Action:** Dr Horsburgh to invite a Public Health representative to future LMC meeting to strengthen links between Primary Care and Public Health.

**10. AOB**

**10.1** Steve Cartwright and Rob Bacon to attend a LMC meeting to discuss developing commissioning support service for CCGs in the Black Country.

**10.2** RCGP Part 1 Drugs Training – new date 07/12/11.

**NEXT MEETING: Friday 2nd December 2011, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.**

Lunch will be provided.