**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

Dudley LMC

c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

Treasurer Dr. Vipin Mittal Brierley Hill

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**Minutes 07/10/16**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Bhardwaj, Dr Prashara, Dr Ahmad (GPC Black Country rep), Jacqueline Horwood (Practice Manager).

**1. APOLOGIES**: Dr Mittal (Treasurer), Dr Dawes, Dr Nancarrow, Dr Plant, Dan King (CCG), Dr Abuaffan (Public Health), Anna Nicholls (NHSE).

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 02/09/16were signed as correct.

**3. MATTERS ARISING**

3.1 Primary Care Development Steering Group (PCDSG) – The work being led by the PCDSG on behalf of the wider collaborative of Dudley GP practices continues to progress well with the development of key objectives. Kevin Parker is project manager on collaborative working, including EMIS enterprise infrastructure. Dr Love is lead for PCDSG initial contacts group, meeting potential future providers. Preliminary discussions will be carried out with Dr Harrison, Chief Executive of DGOH and Tracey Taylor from Birmingham Community Trust, Virgin Health and Optum. Public interest notices are due to be published, once this occurs other interested parties may come forward. Whatever the outcome GPs will need a secure relationship with the provider and can use this as an opportunity for improvement.

3.2 Medical Records – Concerns regarding the lack of timely transfer of patient records by CitySprint have previously been raised at both regional and national level. BMA leaders have warned that patient safety is being compromised by failures in key support services run by Capita. Concerns regarding the safety of reviewing patients when their medical records are unavailable were highlighted.

3.3 Personal Independence Payments – Patients have been requesting medical reports from their GP as per instructions in a leaflet produced by DWP presuming these reports are free.

**Action:** Dr Singh Sahni to forward the leaflet to Dr Horsburgh who will raise concerns at national level.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Coombswood Surgery closure – Patients continue to access Halesowen Health Centre for primary care services, however the tenant and landlord have now reached an agreement regarding a new lease and will reopen for patient care in approximately 2 weeks. Legal fees for the CCG for this issue amount to over £20, 000.

4.2 GP Forward View –A new guide for GPs providing details of all the funding streams available for their practice has been published by the BMA and is available on the LMC website. Practices must apply on an individual basis and now have a limited timeframe in which to apply for the resilience fund; expressions of interest are due now. Changes to the standard contracts for hospitals have been made. Templates for feedback to the CCG and secondary care services can be downloaded on Emis. Congratulations were offered to Dr Ahmad on her position of Secretary to the WM Regional LMC group.

4.3 Health Centre Charges – Phil Coley continues to attempt to address issues, however as yet there is no resolution. GPs are advised not to sign and agree to charges without legal advice.

4.4 Blue Bag Charges – GP Defence Fund is being approached for legal assistance to pay for legal costs for the issues surrounding the NHSE decision in 2013 to charge for the courier service that collected and delivered the medical records.

4.5 Performers List – Difficulties have arisen from Capita’s PCSE list service. NSHE have overruled Capita following its decision to inform a GP to stop working indefinitely while his performers list application was stuck in an administrative backlog.

4.6 Firearms advice – The BMA advice regarding firearms assessments is to refuse all applications. The LMC discussed the issues surrounding writing a medical report if the patient has an adverse history which would contradict suitability to hold a certificate, but not to confirm a patient’s suitability to hold a firearm certificate.

**Action;** Dr Horsburgh to draft a blanket letter for GPs to use to turn down firearm certificate requests.

4.7 Post Mortem Reports – A local GP experienced difficulties when chasing a PM report and was informed that it was not routine to send a copy of the report to the GP. The LMC confirmed that this practice of not informing the GP is correct and that if family members wish to discuss the results they should contact the Coroner’s office.

4.8 Transfer of work – Secondary care has been asking GPs to prescribe treatment to treat infections diagnosed on specimens obtained in the hospital. Dr Gee is on the working group attempting to resolve this issue.

**Action:** Dr Horsburgh to obtain update from Dr Gee.

4.9 National Framework Agreement for Clinical Waste Services for GPs and Pharmacists – NHSE has launched a new agreement for the collection of clinical waste and unwanted medicines. The only change GPs should expect is a change of supplier. Any problems please contact Dr Horsburgh.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 The Primary Care Commissioning Committee – The last meeting held on the 30/09/2016 discussed the issues at Coombswood surgery and GP resilience fund. The minutes are available on CCG website.

5.2 Clinical Development Committee – No update as the last meeting was cancelled.

5.3 Sustainability and Transformation Plans –A new guidance document has now been published, which seems biased towards secondary care. Concerns were raised regarding the potential financial impact of the new Metropolitan Hospital in Sandwell. The local LMCs will have representatives on the committees; Dr Horsburgh will sit on the sponsor group, Dr Ahmad is also on a subgroup.

5.4 Workforce Minimum Data Set – Practices are required to complete the workforce return and the access to appointments return.

5.5 GP Earnings and Expenses – The Health and Social Care Centre has now published the GP Earnings and Expenses Report for the financial year 2014/15. The mean income before tax for GPs in the UK in 2014/15 was £90,600 compared to £90,200 in 2013/14 an increase of 0.4%,

**6. PUBLIC HEALTH**

6.1. Update – No update.

**7. CORRESPONDENCE FROM THE BMA / RCGP**

7.1 GPC News – See LMC website.

7.2 Urgent Prescription for General Practice -West Midlands Reference Group – The LMC wishes to ensure that any funding filters down to primary care.

7.3 General Practitioners Defence Fund – A mini guide to the purpose and activities of the GPDF has been published.

7.4 Training – Dates for training arranged by Prof Nick Harding are 10/10/2016 and 07/11/2016. Dr Horsburgh has information regarding sepsis training and T2DM evaluation and management.

7.5 Focus on gender incongruence in primary care – This BMA publication is available on the LMC website.

**8.** **CORRESPONDENCE FROM WM RLMC / BMA BC DIVISION**

8.1 West Midlands Regional Council Annual Business Meeting – To be held on 10/10/2016 at Birmingham Botanical Gardens. Dr Horsburgh to attend.

8.2 Receptionist Training – Each CCG has received £27, 000 for receptionist training.

**9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

9.1 Pharmacy Applications – NHSE have approved the following changes: A change of ownership application for Dispharma Chemist at 5 Bean Road, DY2 8TH by Pharmaco Dudley Ltd and a No Significant Change Relocation within the same HWB for Meds at Home Ltd from The Wallows Industrial Estate DY5 1QA to Unit 26 Delph Road, DY5 2UA.

**10. MISCELLANEOUS**

10.1 Walsall, S. Staffordshire and Worcester Newsletters- received.

10.2 CGL Audit – Between March 2014 and November 2014 there were 24 drug/alcohol related deaths of service users in contact with specialist substance misuse services in Dudley. Public Health commissioned an independent enquiry; the findings showed that there was evidence of communication problems between the drug and alcohol services and practices and that GP recording of their substance misuse patients requires improvement.

**11. AOB**

11.1 Venue for LMC meeting – The LMC members in attendance wished to hold the November meeting at

Brierley Hill Health and Social Care Centre.

**Action:** Dr Horsburgh to organise.

NEXT MEETING**: Friday 4 November 2016, 12:45pm at Brierley Hill Health and Social Care Centre, Orange Room, CCG offices, (second floor).**

Lunch will be provided.