**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

 Dudley LMC

 c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

 Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

Treasurer Dr. Vipin Mittal Brierley Hill

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 **Minutes 28/07/17**

**PRESENT**: Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Nancarrow, Dr Prashara, Dr Ahmad (GPC Black Country rep).

**1. APOLOGIES**: Dr Singh Sahni (Chairman), Dr Bhardwaj, Dr Dawes, Dr Plant, Dr Abuaffan (Public Health), Jacquelyn Horwood (Practice Manager rep), Jacqui Jones (Practice Manager rep).

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 02/06/17were signed as correct.

**3. MATTERS ARISING**

3.1 Primary Care Development Steering Group (PCDSG) / MCP Developments – The result of the PQQ stage of the procurement process will be announced 08/08/2017; this stage allows the vetting of potential partners. The favoured contender at the start of the process was the combination of Birmingham Community Trust with Dudley Group as associate partner; however Virgin Healthcare has joined the proceedings at this late stage and has the support of some practices. If following the PQQ stage there are two bids to administrate, this could pose a challenge for the resources of the CCG, especially as some funding from the Vanguard monies might be held back by NHSE due to system performance issues.

3.2 Personal Independence Payments – Increasing numbers of patients have been requesting medical reports from their GP to provide evidence that will assist their PIP claim. The issue is currently been discussed on the national list server. The LMC discussed the issue of obtaining the standard fee of £33.50 prior to commencing the work and that this fee will not be an adequate reimbursement for a time consuming, complex case. GPs should charge additional fees or restrict the amount of work carried out.

3.3 NHS Property Service, Lease Issues –The Ridgeway Surgery submitted an application for the sale and lease back of their current premises, the lease being of similar value as the notional rent payments. In addition there is a pharmacy attached with a 12 year lease. The LMC at the June meeting decided to support Ridgeway’s application as it would offer both value for money and support service delivery. However at a CCG Board meeting from which GPs were excluded, the CCG declined to support the application, a decision with which the LMC disagrees. The LMC awaits GPC feedback on the validity of this decision.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Extended Access – Dudley CCG is required by NHSE to commit towards improving patient access to primary care services and has been funded to achieve this. A proposal has been proposed for Lion Health to become a hub with patients reviewed by a mix of local GPs and locums providing pre booked face to face consultations or telephone contacts. Other localities are drawing up their own schemes.

4.2 Court of Protection – The Safeguarding Board have recommended that GPs will be asked to sign CoP forms that the patient has /has not got MH capability. This raised the issues of whether GPs are the most appropriate professional to make this judgement and as GPs will need to undertake a patient assessment they will expect to be paid.

4.3 Flu Vaccination – Housebound patients who are on the DN caseload and their partners will be immunised by the district nursing team however, GPs remain responsible for immunising all other housebound patients.

**Action:** Dr Horsburgh to investigation fees when patients are immunised by community pharmacists.

4.4 Centre for Health and Disability Assessments (CHDA) – The CHDA a service provider contracted to perform work capability assessments on behalf of the DWP requested the opportunity to make a presentation to the LMC, however, this was declined.

4.5 GP Communication – School Nurses and Health Visitors are using the GP communication forms to inform GPs when children are subject to a Child Protection Plan, Child in Need Plan, Looked After Child or Early Help. GPs should put an alert on all children in the families when they receive a GP communication.

4.6 Appraisal payments – Appraisees no longer receive a fee for completing their appraisal.

4.7 Hackney Carriage examination – Albion House Surgery have experienced difficulties with the process.

**Action:** Dr Horsburgh to find further details.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 The Primary Care Commissioning Committee – The last meeting was held on 16 June 2017 - issues discussed included sale and leases back application and dementia surveillance.

5.2 Clinical Development Committee – The last meeting was cancelled.

5.3 Sustainability and Transformation Plans – A clinical reference group has been established. The potential impact on the area of the new Midland Metropolitan Hospital was noted.

5.4 Responsible Officer Communication - Dr Kiran Patel has circulated a letter following the death of an infant with sickle cell disease who died from pneumococcal disease. Actions required include ensuring that record keeping is of the standard required, that call and recall systems are in place to ensure maximum uptake of vaccinations and that systems for the actioning of incoming information are reviewed.

5.5 Elective Care High Impact Interventions: Clinical Peer Reviews – This initiative will be mandatory by September 2017, potential out patient referrals (not including two week waits) should be peer reviewed in primary care prior to referral to secondary care. The benefits of this process such as ensuring that the correct referral pathways are followed and disadvantages such as increasing workload, the issue that the second person having not reviewed the patient and the difficulties for single handed practices were discussed. This topic will be discussed at Locality meetings.

5.6 International Recruitment - Funding is available to support the cost of moving and for training, however the practices would take on the financial responsibility of paying the salary. Concerns were again raised that the post holder may leave as soon as their initial contract was completed and have no long term commitment to the practice.

5.7 GP Resilience Programme – The process is moving forward some practices having self-referred supported by the CCG.

**6. PUBLIC HEALTH**

6.1. Update – Nil.

**7. CORRESPONDENCE FROM THE BMA / RCGP**

7.1 GPC News – See LMC website

7.2 GPDF Levy increase - Dudley LMC has not increased the levy for a considerable period of time, Dr Mittal will keep reviewing the issue to make a decision as to when an increase will be recommended.

7.3 BMA ballot of members regarding list closures – GPC England is balloting practices in England as to whether they are prepared to collectively close their practice lists. The purpose of the ballot is only for the GPC to understand what practices would be prepared to do this. LMC members supported the ballot decision.

7.4 GPC UK Chair – Dr Richard Vautrey has been elected unopposed as Chair of GPC UK for a term of three years. Congratulations to Richard we are sure that he will fulfil the role with great professional skill.

7.5 Training – A *fit note* webinar will be held on 31/07/2017. *Infection Matters* has been arranged for 01/08/2017 and *Men’s Health* on 16/08/2017.

7.6 Frailty Guide – Guidance regarding the identification and management of patients with frailty is available from the BMA. The eFI is to be added to the EMIS templates.

7.7 GPDF Applications– The closing date for applications for the role of GPC England executive team member is 27/07/2017.

**8.** **CORRESPONDENCE FROM WM RLMC / BMA BC DIVISION**

8.1 WMRC – The next WMRC ABM meeting to be held on 12/10/2017 in Birmingham, Dr Horsburgh to attend.

**9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

9.1 Pharmacy Applications – NHSE has received a combined change of ownership and No Significant Change relocation, Day-Night pharmacy remain at 20 Albion Street, DY5 3EE, they have withdrawn from being a 100 hour pharmacy and taken the contract hours of Boots previously at Moor Centre DY5 3AH.

A no significant change relocation has been received from Glove House, Bradley Road, DY8 1UX to 4 Lowndes Road DY8 3SS by Murrays Healthcare.

9.2 PCSE – A national roll-out of the new medical records movement service commenced 17/07/2017.

9.3 Registered Manager – Michele Hurst CQC Inspection Manager has circulated a reminder that practices must apply to register a manager within 12 weeks of a previous manager leaving, if this does not happen the registered provider is in breach of section 33 of the HSCA which could result in a fine.

**Action:** Dr Horsburgh to raise the issue with the BMA and Dr Ahmad to raise with GPC.

**10. MISCELLANEOUS**

10.1 Walsall, S. Staffordshire and Worcester Newsletters- received.

**11. AOB**

11.1 A patient has written to the LMC to update a name change by Deed Poll from Luke Shakespear to Luke Grice.

NEXT MEETING**: Friday 1 September 2017, 12:45pm at Brierley Hill Health and Social Care Centre, Orange Room, CCG offices, (second floor).**

Lunch will be provided.