**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

Dudley LMC

c/o Atlantic House

Chairman Dr. Harcharan Singh Sahni Dudley Rd

Lye Secretary Dr. Tim Horsburgh Stourbridge

Treasurer Dr. Vipin Mittal W. Midlands

DY9 8EL

E-mail **timothy.horsburgh@dudleyccg.nhs.uk**

Phone 01384 426120 Fax. 01384 895130

Dudley LMC website – **www. dudleylmc.org**

**Minutes 04/07/14**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Khan, Dr Kanhaiya, Dr Nancarrow, Dr Prashara, Anna Nicholls (AT), Dr Ahmad (GPC Black Country Rep).

**1. APOLOGIES**

Apologies have been received from Dr Plant and Dr Saroufeem.

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 06/06/14 were confirmed and signed as correct.

**3. MATTERS ARISING**

3.1 Urgent Care Centre – The final draft version of the Urgent Care Centre Service specification has been circulated for review prior to being issued to the four shortlisted providers. However, several GPs have not received the circulation. The specification still seems to lack detail, for example if children are reviewed by nursing teams the draft does not specify that they are paediatric trained nurses. The requirement for a well written specification prior to the tendering process, as including extra services at a later date will be costly and the need for the LMC to be involved in the tendering process was again reiterated.

**Action:** Dr Horsburgh to circulate draft version of specification to LMC members.

3.2 Public Health LES and DES contracts – The issue that many practices may be caught by penalty clauses was debated. A meeting has been scheduled for 18 July 2014 with Val Little (Public Health) to discuss the aspects of LES/DES which are difficult to comply with and contracting issues.

3.3 IT Equipment Insurance – Equipment has been bought from CCG revenue funds and not via capital funds

is not included on NHS England fixed asset register. The CCG’s advice is initially to do nothing as the risk of

theft is low. The CCG will issue guidance on the matter in due course. See letter from Dr Darby on LMC website.

3.4 Data Extraction – The new process will extract data directly from EMIS web; issues were discussed at the previous LMC meeting regarding ensuring that the Data Protection Act is not breeched. Dr Johnson (IT lead) has reassured the LMC that this is not the case in Dudley as there is no third party involved in the processing of data outside the NHS.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Effective Shared Care Agreement (ESCA) for Melatonin in the treatment of sleep disorders in children – The ESCA states that any doctor who does not wish to undertake the clinical and legal responsibility is not obliged to do so. GPs are requested that if they do not wish to take part in the ESCA they inform the patient’s specialist in writing. Members agreed that the LMC should be made aware of and approve any new ESCA.

**Action:** Dr Horsburgh to write to Medicine Management Committee.

4.2 Unplanned Admission Scheme – The LMC was informed that a letter has been circulated (although none of the members present had received it) advising the relevant patients to make a double appointment with their GP to begin care planning. Concerns had been raised regarding the considerable increase in workload that this would generate.

**Action:** Dr Horsburgh to liaise with Dr Cartwright and Dr Bramble and invite them to update the LMC regarding progress.

4.3 Newborn Examination training – The CCG is to fund two training sessions of approximately two hours, these will take place in September and November in order for GPs to comply with training requirements.

**Action:** Dr Horsburgh to send details of training and on-line training to Anna Nicholls.

4.4 Clinical Psychology referral – Practices have been asked to sign a form that states that they hold the clinical risk for the patient whilst on a waiting list, this is part of a standard letter sent to GPs due to the long waiting list for access to service. This letter is to be reviewed and updated.

4.5 PMS review – Area Teams have been asked to begin a programme to review all PMS contracts by 2016. The Primary Care transformation Steering Group report is on the LMC website.

4.6 Patient Participation Group DES – The AT has undertaken validation against practice achievement of the 2013/14 PPG DES resulting in some practices not receiving any payment or reduced payment. The affected Dudley practices have already submitted appeals.

**5.** **CLINICAL COMMISSIONING GROUP**

5.1 Co-commissioning – Dudley CCG expression of interest sent to Area Team.

5.2 WM LETB – No further update.

5.3 Interface Group – Update on PCDC minutes which can be seen on LMC website.

5.4 *Members News* – None received.

5.5 Primary Care Development Committee – Dr Khan volunteered to attend meetings and will share this responsibility with Dr Horsburgh.

**Action:** Dr Horsburgh to provide Dr Khan with details of forthcoming meeting on 17 July 2014. PCDC minutes of meeting on LMC website.

5.6 Clinical Development Committee – Minutes on LMC website.

5.7 GP Provider Company –The process of establishing a committee is underway.

5.8 Social Prescribing – A two year pilot project has been launched to establish a Social Prescribing Service in partnership with Age UK Dudley. The service will enable primary care services to refer patients with a social, emotional or practical need to a range of non-clinical services.

5.9 Anaphylaxis Training for GP practices – Sonia Clarke (DPMA) is the contact for this training.

**6**. **CORRESPONDENCE FROM THE BMA & RCGP**

6.1 GPC Newsletter – See LMC website, issues raised include CQRS guides for 2014/15 enhanced services and unplanned admissions enhanced service.

6.2 BMA West Midlands Regional Council Executive – Dr Horsburgh attended the last meeting, nil of note to report.

6.3 BCLMC – A meeting has been arranged for 31 July 2014 with the Director of Primary Care for the Birmingham, Black Country and Solihull Area Team of NHSE to discuss concerns regarding co-commissioning.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS / BCLMC Group**

7.1 GPCWM – No update.

**8.** **CORRESPONDENCE** **FROM THE PCT, HOSPITAL TRUSTS & DH**

8.1 Pharmacy Applications – Birmingham, Solihull and the Black Country Area Team have received an application for a relocation from Stourbridge Pharmacy, Bradley Road, Stourbridge, DY8 1UZ to the site of the Lion Medical Centre, 2 Lowndes Road, Stourbridge.

An application offering unforeseen benefits where the premises are not known – the vicinity of the shops Brettell Lane, Stourbridge DY8 4BS has been refused.

An application offering unforeseen benefits where the premises are not known, within the vicinity of Woods Lane, Brierley Hill Stourbridge DY5 2QY has been refused.

8.2 Revalidation – A letter has been circulated by Kiran Patel, Responsible Officer, Birmingham, Solihull and the Black Country Area Team. See LMC website.

8.3 National Skill Academy for Health –Peter Presland the Local Skills Co-ordinator has emailed LMC to raise awareness of the service which aims to support smaller healthcare employers to take on new apprentices and to develop their current workforce.

**Action:** Dr Horsburgh to invite Peter Presland to attend a LMC meeting.

**9.** **MISCELLANEOUS**

9.1 MTRAC – Avanafil for the treatment of erectile dysfunction is suitable for prescribing in primary care under the restrictions imposed by the Department of Health for the funding of drugs for erectile dysfunction.

9.2 Worcestershire LMC Newsletter received.

9.3 South Staffordshire Newsletter received.

9.4 Walsall LMC News received.

**10. AOB**

10.1 The legacy of the work of Prof Sir Michael Dury on General Practice training and services and his recent death was noted.

10.2 Anna Nicholls informed the LMC that a letter will be circulated with contact details to local GPs to raise awareness of the role of the LMC in providing support to local colleagues.

NEXT MEETING: **Friday 5th September 2014**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

(There is **no** LMC meeting in August.)

Lunch will be provided.