DUDLEY LOCAL MEDICAL COMMITTEE

**www.dudleylmc.org**

 Dudley LMC

 C/o Atlantic House

Chairman Dr. Harcharan Singh Sahni Dudley Rd

 Lye Secretary Dr. Tim Horsburgh Stourbridge

Treasurer Dr. Vipin Mittal W. Midlands

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Dudley LMC website – www. dudleylmc.org

**Minutes 04/05/12**

**PRESENT**: Dr Singh Sahni (Chairman), Dr T. Horsburgh (Secretary), Dr Dawes, Dr Hegarty, Dr Khan, Dr Prashara, Dr Nancarrow, Dr Shather, Dr Saroufeem, Mrs Jacqui Jones (Practice Manager Rep), Sue Cooper (PCT Rep).

**1. APOLOGIES**

Apologies have been received from Dr Mittal (Treasurer) Dr Suleman and Dr Collins (Public Health).

**2. CONFIRMATION OF MINUTES** – The minutes of the meeting held on the

13/04/12 were confirmed and signed as correct.

**PRESENTATION** - Dudley CCG Constitution.

Dr D Hegarty and Gillian Goodlad.

All practices will be contractually required to be a member of a CCG and sign an agreement in order to continue with their GMS/PMS contract. The CCG works on behalf of local GPs all of whom are members. The constitution is the member’s document and sets out how the group will discharge their collective responsibilities as a CCG (statutory duties and functions). A scheme of delegation will be set out indicating where decisions are made and which decisions are reserved for the group members, governing body and individual roles. The recently published national template has been used to enable ease of reference to the Health Act and reduce legal costs. Previously agreed local arrangements have been incorporated and agreement for any aspects which need to be incorporated but which have not already been agreed will be sought. The national template does not have a process for the removal of a practice from the CCG in the unlikely event that this was necessary (this would be very damaging to the career of any practitioner). Therefore this is currently being locally developed and legal advice is being sought. The LMC is considering the constitution in detail.

A draft of the constitution will be electronically circulated to all GPs on the performers list for comment /query by11/05/12. A presentation will be given by Dr Rathore on 17 May with an opportunity for questions and a second draft incorporating any amendments in response to members concerns will be electronically circulated later in the month and a paper copy will be sent to each practice. ‘FAQs’ will be posted on the website/intranet; Dr Horsburgh will be a point of contact for members who wish to put forward a question or concern.

**3. MATTERS ARISING**

3.1 Health Checks – The blood test results for health checks should return to the appropriate practice via pathlinks so there is no requirement for manual input and a paper copy is sent as back up. However, a small number of results are not successfully been sent, the cause of this is being investigated.

3.2 LMC Elections – The election of officers was carried out, there are no changes to the officers, Dr Singh Sahni will continue as Chairman, Dr Horsburgh as Secretary and Dr Mittal as Treasurer. The other members of the LMC are: Dr Blackman, Dr Bhardwaj, Dr Dawes, Dr Hegarty, Dr Khan, Dr Kanhaiya, Dr Mahfouz, Dr Nancarrow, Dr Prashara, Dr Plant, Dr Shather, Dr Saroufeem and Dr Suleman.

3.3 Practice Boundaries – PCTs are expected to work collaboratively with practices to establish new practice boundaries to help patients who move a short distance outside the current practice boundaries to stay with their existing practice. Guidance is now available from the Department of Health. Sue Cooper will co-ordinate with LMC any proposed developments.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 Do Not Attempt Cardiopulmonary Resuscitation (DNACR) – Guidance from the MPS can be viewed on the LMC website.

4.2 Quality and Engagement LES letter received – The CCG has developed a number of initiatives with the aim of improving the quality of care that the CCG provides for its patients. It is intended in this financial year 2012/13 to establish a quality improvement programme for all practices that encompasses a number of factors that will be paid to practices in the form of a Quality and Engagement LES. Part A includes remuneration for locality meetings, engagement events and for Practice Managers to attend the Practice Managers Alliance and will be £4, 200 per practice. The remuneration for Part B is £1.06 per patient to cover prescribing, data checking and practice visits.

**Action:** Jacqui Jones to clarify with Sonia Clark the funding of the data quality LES.

4.3 Discharge letters- The poor performance by Dudley Group Foundation Trust in terms of the standard of electronic discharge letters led to a remedial action plan been put into place. However, performance has not improved; therefore, a financial penalty has been imposed.

4.4 Docman – Dr Suleman via email raised the problem of Docman which is linked to Vision system which has ‘intellisense.’ Unfortunately this does not differentiate between the main diagnosis in a letter and any other listed clinical symptom or diagnosis. Consequently, duplicates are entered into the clinical records every time an OPA letter is scanned.

4.5 LES for Depot anti-psychotic injections – These may in future be carried out in primary care, therefore a LES is currently being developed. A shared care protocol will be circulated once the first draft is completed. The Transition Team will support training of GPs and practice staff.

**Action:** Dr Horsburgh to feedback to the LMC.

**5.** **CONSORTIUM EXECUTIVE BOARD**

5. 1 GP Brief received.

5.2 CCG Authorisation – The CCG applied for authorisation in Wave 1 with the support of the SHA. A place in the July cohort for authorisation has been confirmed.

**6**. **CORRESPONDENCE FROM THE BMA & RCGP**

6.1 Negotiating News for 15 and 29 April received, topics discussed included smoking indicators in QOF business rules.

6.2 GPC Newsletter received areas under discussion included the changes to practice boundaries and enhanced GP training. Please see LMC website.

6.3 RCGP Midland faculty Research Symposium – To be held at Aston Villa Conference Centre in Birmingham on 21 June 2012. The theme ‘Fit for the Future’ aims to highlight issues of interest to all working in general practice.

**7. CORRESPONDENCE FROM THE GPC WEST MIDLANDS / BCLMC Group**

 7.1 Feedback from meetings – At the last GPCWM meeting the on-going procurement of NHS 111 was discussed. Concessions have been agreed including the right of GPs to manage their own workload. ‘Flagged’ patients can be taken out of the system; these may include those requiring palliative care or mental health issues.

7.2 AGM of GPCWM – To take place 16 May 2012, Dr Singh Sahni to attend.

7.3 GPCWM meeting 29 March 2012 – The proposal is to reconfigure pathology services in the West Midlands as a ‘hub and spoke’ system in order to achieve significant savings. LMC members raised the concern of maintaining the quality of local services and communication with local pathology staff.

7.4 A ‘host employer’ proposal is being considered, which is intended to provide a single

employer (the host employer) throughout the training period for GPs. A service provider is being sought who would take on the role of host employer for approximately 450 GP Trainees in the West Midlands.

7.5 SHA General Practice survey – Please see LMC website.

 **8.** **CORRESPONDENCE** **FROM THE PCT, HOSPITAL TRUSTS & DH**

8.1 PEC - Smoking cessation and OGTT LES; feedback will be given at a later date.

8.2 Nurse Indemnity – Since January 2012 the Royal College of Nursing made changes to the nurse indemnity scheme. RCN members currently working in GP practices no longer receive indemnity as part of their membership benefits. Practices should check with their defence organisations. Please see LMC website.

8.3 Medical Appraisal Guide - A guide to medical appraisal for revalidation in England published by the Revalidation Support Team currently can be viewed on the LMC website.

8.4 Choice of GP practice *The Patient Choice Scheme* – Guidance concerning Out-of-area patients can be viewed on the LMC website.

8.5 District Nursing Services reconfiguration – To be considered by LMC Officers and reported back at next meeting.

**9.** **MISCELLANEOUS**

9.1 Walsall LMC Newsletter received.

9.2 South Staffordshire LMC News received.

**10**. **AOB**

10.1 Statutory Levy - The LMC supported the decision that there would be equal distribution of levy across PMS and GMS practices.

10.2 Dermatology Study Afternoon – Update on the management of skin disorders. To be held 17 May 2012 at Village Hotel, Tempus Drive, Walsall WS2 8TJ.

10.3 RCGP Certificate in Detection, Diagnosis and Management of Hepatitis B and C in primary care – Please see Dr Horsburgh for details.

10.4 The issue was raised of GP practices charging patients for flu vaccination who are not in the eligible category. However, this practice is not permitted for NHS registered patients.

10.5 The question of whether it is permissible to charge university students who request proof of immunisation status was raised. Under current regulations this is allowed.

10.6 Dr Saroufeem raised the issue of premises development. Practices returned proposals to PCT but no decisions have been made. Dr Horsburgh to contact Matt Hartland to check progress.

NEXT MEETING: **Friday 1 June 2012**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.