**DUDLEY LOCAL MEDICAL COMMITTEE**

**www.dudleylmc.org**

Dudley LMC

c/o Dudley CCG

Chairman Dr. Harcharan Singh Sahni 2nd Floor

Brierley Hill Health Centre Secretary Dr. Tim Horsburgh Venture Way

Treasurer Dr. Vipin Mittal Brierley Hill

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**Minutes 05/02/16**

**PRESENT**: Dr Singh Sahni (Chairman), Dr Horsburgh (Secretary), Dr Mittal (Treasurer), Dr Bhardwaj, Dr Kanhaiya, Dr Prashara, Julie Robinson (CCG), Dr Ahmad (GPC Black Country rep).

**1. APOLOGIES**: Dr Nancarrow, Dr Plant, Dr Abuaffan (Public Health), Anna Nicholls (LAT), Jacquelyn Horwood (Practice Manager).

**2. CONFIRMATION OF MINUTES**

The minutes of the meeting held on the 08/01/16were amended to include an apology from Dr Prashara.

**PRESENTATION –** Donna Patel and Rob Edwards.

When patients are felt not to have capacity to manage their finances a COP3 form will be sent to their GP to confirm diagnosis and that the patient does not have capacity to manage their finances. This form only relates to property and affairs; health and welfare is a separate issue. Although the preferred method of achieving this is to post the forms to GPs, the Court of Protection Officers highlighted experiencing difficulties in the timely return of the completed forms. GPs may have to make more than one assessment of a patient to complete the paperwork, multiple assessments will result in a delay in returning the COP3 form and may have an impact on the fact that the fee charged by GPs can vary from £50 to £250 as the BMA does not set fees and doctors should charge their hourly rate of pay.

As the form does not clearly state the decision that the GP is required to make at the start of the form an accompanying letter is to be drafted by the Court of Protection officers and forwarded to Dr Horsburgh for the LMC to review.

**3. MATTERS ARISING**

3.1 Saltbrook Place –A meeting is to be held to explore the funding options for the GP session for the small group of clients would be better serviced by review from a GP providing sessional cover at Saltbrook Place before then attending normal GP services.

3.2 Datrix – Dudley CCG has purchased the incident and complaints management modules to address the limitations of the previous systems – links to a demonstration video can be found on the LMC website.

**4. CHAIRMAN’S AND MEMBER’S COMMUNICATIONS**

4.1 BMA Special Conference - This conference was held 30 January 2016 in response to GP’s concerns regarding the state of general practice and was attended by Dr Singh Sahni and Dr Mittal. Resolutions relating to workload, workforce, the future of the NHS funding, premises, indemnity and regulations were passed.

4.2 Vulnerable Practice Support – Eight Dudley practices with various vulnerabilities have been identified, NHS England has to allocate the funding without a clear mandate of how this should be achieved. Funding has to be matched by practices, which could be an issue for some practices.

4.3 Accountable GP – Practices are required to inform patients of their named GP at the next appropriate interaction, there is no requirement for practices to write to patients with this information. By the end of March 2016 the practice must confirm on their website that every patient has a named GP.

4.4 Significant Events in Appraisal – Dr Kiran Patel, Responsible Officer for West Midlands, has written regarding his concerns that there are appraisal cycles where there are no SEAs in consecutive years. However, the GMC regulations do not stipulate that SEAs have to be included. Practitioners can reflect on significant events which involve colleagues. Two SEAs per year would be reasonable but not required.

4.5 GMC Powers – The GMC has been given the power to challenge decisions of tribunals that hear cases against doctors who are alleged to have breached GMC standards. The pros and cons of this power were discussed by the LMC.

4.6 Automated collection cancellation – Following technical issues there will be no automated collection for some services including the seasonal influenza vaccination and pneumococcal vaccination programmes, in addition to shingles routine and catch up. Where extracts have been cancelled practices will need to manually enter data payment. DPMA informed.

4.7 List Closure - Central Clinic ( Dr Safdar ) has applied to have his list closed for 12 months, the reason stated is lack of storage space; however, the CCG have approved the move to a larger suit of rooms and arranged for the required funding. The LMC debated the issues and as the CCG has come up with a solution the issue should be resolved without the LMC needing to approve the closure. If the resolution is not provided very soon then the LMC will support our member in the application to close his list.

**Action:** Dr Horsburgh to contact the GP to discuss the surrounding issues that need to be considered and the CCG to ensure an urgent solution is provided.

4.8 Junior Doctors Strike – The next strike date is 10/02/2016.

**5.** **CLINICAL COMMISSIONING GROUP / NHS ENGLAND**

5.1 Primary Care Commissioning Committee – Issues discussed included the QOF suspension and future GP contract, pilot practices are using the proposed templates and are providing useful feedback.

5.2 Clinical Development Committee – The agenda included the proposal to suspend the LISs included within the new Primary Care Contractual Framework and a new OOH urgent care / clinical support service for Nursing and Residential Care Homes.

5.3 Aesthetic Surgery and PLCP templates – These will be soon available on EMIS, the referral criteria should stop inappropriate outpatient appointments.

**Action:** Dr Horsburgh to look into the use of templates when GPs refer patients to other GP surgeries for in house minor operations.

5.4 Performer Concerns – The CCG has requested feedback from PIG meetings regarding the identity of the doctor and the reason for the review. The view of the GPC is that no performer issues should be dealt with at locality, the LMC concurs, to ensure that the confidentiality of a GP is maintained. NHS England has agreed to share a limited data set.

**6. PUBLIC HEALTH**

6.1. Sexual Health Event - The slides are available on the LMC website.

**7. CORRESPONDENCE FROM THE BMA / RCGP**

7.1 GPC News – Issues debated included the BMA Special Conference.

7.2 CQC Fees and Courses – The BMA has released its response to the CQC consultations proposals on increased fees for GP practices and NHS Trusts. Dr Nagpaul, BMA Committee Chair has stated that the proposals are disproportionate and unacceptable.

Education course ‘CQC – Achieving Outstanding Rating’ to be held on Saturday 27 February 2016.

7.3 Patient Group Directions and Patient Specific Directions in General Practice – On LMC website.

7.4 GPC Task Group – Dr Hamish Meldrum has sent a message regarding the GPC task group which is currently examining the role and function of the GPC and associated bodies including LMCs.

**8.** **CORRESPONDENCE FROM WM RLMC / BMA BC DIVISION**

8.1 Update – Nuts and Bolts – To be more vocal to the Government regarding issues in general practice. Presentation on LMC website.

**9.** **CORRESPONDENCE** **FROM NHS TRUSTS, DH, GMC**

9.1 Pharmacy Applications – Proposed relocation of Coopers Pharmacy from 206-208 Causeway Green Road, Oldbury, West Midlands to 28 Pound Road, Oldbury, West Midlands.

9.2 Apprentice Fees – Practice Managers are reminded that they should register apprentices with Health Education England for all new starts in 2015-2016 in order to claim available funding.

9.3 Leadership Course - Clinical Leadership and Management Course for the General Practitioner at Keele University 14 & 15 June 2016. Dr Horsburgh can be contacted for details.

**10. MISCELLANEOUS**

10.1 Walsall LMC News - received.

**11**. **AOB**

11.1 Julie Robinson raised the issue of contract monitoring which will be added to the agenda for the next meeting.

11.2 Joy Williams (Health Visitor) attended meeting to discuss issues surrounding the transfer of child health

records and arranged to attend the April LMC meeting to provide formal feedback.

NEXT MEETING: **Friday 4 March 2016**, 12:45pm at Atlantic House, Dudley Rd, Lye, DY9 8EL.

Lunch will be provided.